

Approved

City of Peabody
Minutes of the City Council Meeting
November 14, 2022

Office of the City Clerk
November 14, 2022

CALL TO ORDER: The regular meeting was called to order by Mayor Hutchison at 7:00 p.m. in the Council Room at City Hall located at 300 N. Walnut, Peabody, Kansas. The following council members were present: Richard Baker, Catherine Weems, Rick Reynolds and Jay Gfeller. A quorum was established.

STAFF: Joseph Uhlman – City Attorney, Taylor Ensminger – City Clerk, Beth Peter – Court Clerk, Zac Thackston – Public Works

VISITORS: Daren Weems, Jylle Wilson, Linda Martinez, Brian Simmonds, Pandeia Smith, Joey Hutchison, Hannah Bourbon, Lindsey Foth, Linda Wetta, Hope Reynolds, Jonna Munson, Draxa Langley, Roxanne Dallke

THE PLEDGE OF ALLEGIANCE

I. APPROVAL OF AGENDA

Request to move ordinance discussion before City Clerk Report
Move Building Lights to be the first agenda item with Planning & Zoning directly following

MOTION by Rick to approve the agenda as amended, seconded by Catherine. Motion carried 3-0.

Council Member Appointment

Lindsay recommended the appointment of Richard Baker.

MOTION by Catherine to appoint Richard Baker as a City Council Member, seconded by Jay. Motion carried 3-0.

The City Clerk swore Richard Baker in as a City Council Member for the City of Peabody, KS expiring at the end of 2025.

II. MINUTES

The council reviewed minutes of the Regular City Council Meeting held on October 24th.

MOTION by Jay to approve October 24th minutes, seconded by Catherine. Motion carried 3-0-1 with Richard abstaining.

III. APPROPRIATIONS:

PAYROLL 2022 10B & 11A	\$15,556.94
PAYROLL 2022 10B & 11A extra tax & benefits	\$11,535.03
<u>PAYABLES 2022 11A</u>	<u>\$45,095.03</u>
TOTAL	\$72,187.00

MOTION by Catherine to approve appropriations, seconded by Rick. Motion died.

Discussion regarding Payables 11A was had.
Request the removal of the Rain Software invoice due to us no longer having any services with them.

MOTION by Catherine to approve appropriations as amended, seconded by Rick. Motion carried 4-0.

IV. PUBLIC COMMENT:

Jylle Wilson spoke on behalf of GPC&N and requested that all council members leave their tablet at City Hall to be picked up by Jylle to update email addresses.

VI. AGENDA ITEMS:

Hannah Bourbon gave a brief background of the traditional Christmas lights on the downtown buildings. She requested the council sign a contract by the end of this month regarding liability insurance. The City Attorney, Joseph Uhlman, suggested doing a liability release instead of a contract and said he will work something up for this.

Joey Hutchison, Planning & Zoning President, notified the council that our building inspector quit. Joey has been in contact with Sharon Omstead with Marion County for help with finding a new building inspector. Joey also informed the council of a FEMA violation at 203 Central.

Pandea Smith requested that the old Main Street trash cans be put on the 200 block of Walnut. She also requested to add an answering machine to the Public Works phone.

Pandea Smith with PMSA asked the city for a \$25.00 sponsorship for the holiday shopping spree.

MOTION by Rick to approve the \$25.00 sponsorship, Richard seconded. Motion carried 4-0.

Brian Simmonds with PCF notified the city of their intent to start a Land Bank. Brian provided a sample ordinance for this, provided helpful information regarding a land bank, and answered questions from the council.

Zac Thackston informed the council of some important documents that are mysteriously missing from the Google Drive.

Joseph Uhlman, City Attorney, requests to enter into a 15-minute executive session to discuss personnel issues justified by attorney/client privilege.

MOTION by Rick to enter in the requested executive session at 8:09pm, seconded by Catherine. Motion carried 4-0.

Returned to the regular meeting at 8:42pm.

No action was had from executive session.

MOTION by Rick to sign the CDBG Housing Rehab Grant Writing Contract, seconded by Catherine. Motion carried 3-0. Jay was unresponsive on GoToMeet.

City Clerk Report

MOTION by Rick to approve the purchase of a new computer for Public Works in the amount of \$751.46, seconded by Richard. Motion carried 3-0. Jay was unresponsive on GoToMeet.

Reports from Standing Committees:

1. **Water (Gfeller, Gillen)** – nothing to report.

2. **Streets and Alleys (Gfeller, Reynolds)** –

Rick asked Zac about how they plan to spread salt without proper equipment.

Lindsay informed council that we were not awarded the KDOT Cost Share Project. We've already received two grants from them and other cities haven't received any so they wanted to give the opportunity to other communities.

Beth provided a barricade request for the Come Home for Christmas event on December 3rd from 3:30-7:00pm.

MOTION by Rick to approve the barricade request from 3:30-7:00pm on Saturday December 3rd for the 100 block of Walnut Street.

3. **Sanitation (Weems, Reynolds)** – nothing to report
4. **Lights (Reynolds, Gillen)** – nothing to report
5. **Park and Swimming Pool (Hutchison, Gillen)** – nothing to report
6. **Building (Gillen, Reynolds)** – nothing to report
7. **Finance and Ordinance (Weems, Hutchison)** –

Catherine notified the council of a seminar on Thursday November 17th in Wichita put on by the Lloyd Group concerning reading financial statements of governmental entities. Catherine is asking to be reimbursed for this training.

MOTION by Rick to approve \$242.00 reimbursement for the financial seminar, seconded by Richard. Motion carried 3-0-1 with Catherine abstaining.

MOTION by Catherine to approve Ordinance Number 2022-7, seconded by Richard. Motion carried 4-0.

MOTION by Jay to approve Ordinance Number 2022-8, seconded by Rick. Motion carried 4-0.

MOTION by Rick to approve \$412.50 for James Eicher, seconded by Catherine. Motion carried 4-0.

8. **Economic Development Committee (Gfeller, Hutchison)** – nothing to report
9. **Personnel (Hutchison, Weems, Reynolds)** –

Lindsay and Catherine presented information from the KLM Salary Survey
Catherine suggested having a workshop session so the entire council can be involved in this discussion.

MOTION by Rick to offer Zac \$15.00 per hour, seconded by Richard. Motion carried 3-1.

MOTION by Rick to approve selling Bob Bartlett's police vest to him for \$305.27, seconded by Jay. Motion carried 4-0.

Mayor's Report

Received many thank you cards sent from PBJH/HS thanking us for a variety of things as part of the Giving Tuesday Program through the Peabody Community Foundation.

VII. ENCLOSURES:

Minutes from October 10th Regular Meeting and October 17th Special Meeting
PAYROLL 2022 10B & 11A
PAYROLL 2022 10B & 11A extra tax & benefits
PAYABLES 2022 11A

VIII. ITEMS TO BE ON AGENDA FOR UPCOMING MEETINGS:

STO
UPO
KRWA Apprenticeship

IX ADJOURNMENT:

MOTION by Rick to adjourn the meeting at 9:30pm, seconded by Catherine. Motion carried 4-0.

CERTIFICATE

I hereby certify that the foregoing minutes are a true and correct recording of the proceedings of the governing body of the City of Peabody, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Taylor Ensminger, City Clerk